

**EKITI STATE INSTITUTE OF
LOCAL GOVERNMENT STUDIES
LAW, 2020.**

NO. 38 OF 2020.

EKITI STATE OF NIGERIA

**EKITI STATE INSTITUTE OF LOCAL GOVERNMENT STUDIES LAW,
2020.**

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**A LAW TO PROVIDE FOR THE ESTABLISHMENT OF THE EKITI STATE
INSTITUTE OF LOCAL GOVERNMENT STUDIES AND FOR OTHER
MATTERS INCIDENTAL THERETO.**

NO. 38 OF 2020

EKITI STATE OF NIGERIA

ENACTED BY THE EKITI STATE HOUSE OF ASSEMBLY AS FOLLOWS:

Establishment of the Ekiti State Institute of Local Government Studies.

1. (1) There is hereby established the Ekiti State Institute of Local Government Studies.
- (2) The Institute shall be a body corporate with perpetual succession and can sue and be sued in its corporate name.

Objectives of the Institute.

2. The Objectives of the Institute shall be:
 - (a) to provide facilities for learning and to give instructions and trainings in such branches of knowledge as the Institute may desire and in doing so enable students' educational training in -
 - (i) local Government Studies;
 - (ii) community Development and Social Work;
 - (iii) vocational Studies;
 - (iv) information and Communication Technology; and
 - (v) any other relevant course/training programme.
 - (b) to stimulate particularly through teaching and research interest in the areas of studies listed in Section 2 (a) above.
 - (c) to serve as training ground for Local Government Employees in Ekiti State.
 - (d) to undertake other activities appropriate for an Institute.

Functions of the Institute.

3. The Institute shall be both teaching and examining body and shall perform the following functions -
 - (a) establish such Departments or extra-moral sections or other units of learning and research within the Institute as the Institute may from time to time deem necessary or desirable subject to the approval of the Governing Board;

- (b) admit students and register same with appropriate departments or units for the purpose of undergoing appropriate training or course of study;
- (c) issue necessary examination results and certificates after the successful completion of the course of study;
- (d) award fellowships, medals, prizes and academic titles and any other form of award in accordance with the objectives of the Institute;
- (e) prescribe from time to time the conditions under which a person shall be admitted to the Institute to continue in such course of study or training;
- (f) Withdrawal or deprive a person of any certificate, Diploma, fellowship and any other award granted to or conferred on a person by the Institute, on what the Institute shall deem to be a good cause;
- (g) accept the examinations passed and periods of study spent by students of the Institute at other institutions of learning as equivalent to such examinations and periods of study in the Institute as the Institute may determine, and to withdraw such acceptance at any time;
- (h) affiliate the Institute, Departments or Units thereof to Ekiti State University, Ado Ekiti;
- (i) undertake printing, publishing and book selling;
- (j) accept gift, legacies and donations in the overall interest and development of the Institute, but without obligation to accept the same for a particular purpose unless the Institute approves of the terms and conditions attached thereto;
- (k) erect, provide, equip, and maintain libraries, laboratories, lecture halls, refectories, sports grounds, and other buildings or things necessary or suitable or convenient for the fulfillment of any of the objectives of the Institute;
- (l) subject to the approval of the Governing Board, serve on partnership basis, as a study centre, or outreach centre for any University or other institutions of higher learning for the running of any other programme in line with the objectives of the Institute.

Establishment of the Governing Board.

4. (1) There is hereby established for the Institute, a Board to be known as “The Governing Board”
- (2) The Board shall be the Governing Authority of the Institute and shall have the custody, control and disposition of all properties and finances of the Institute.

Composition of the Governing Board.

5. The Board shall comprise of the following members -

- (a) Chairman (with experience and exposure in Local government administration) who shall be appointed by the Governor of the State;
- (b) Provost;
- (c) Permanent Secretary, Local Government Service Commission;
- (d) Permanent Secretary, Ministry of Local Government Affairs;
- (e) Permanent Secretary, Ministry of Education, Science and Technology;
- (f) Director of Training, Local Government Service Commission;
- (g) Dean, Faculty of Social Sciences, Ekiti State University, (EKSU);
- (h) Head, Department of Political Science, Ekiti State University (EKSU);
- (i) One representative of the Academic Board of the Institute to be elected on the floor of the Academic Board;
- (j) One representative of the Congregation to be elected on the floor of the Congregation;
- (k) Chairman, ALGON, Ekiti State Chapter;
- (l) President, NULGE, Ekiti State Chapter;
- (m) One (1) representative of the host community to be nominated by the Governor;
- (n) Two (2) Representatives of other interest Groups
- (o) Registrar who shall serve as Secretary to the Board.

Tenure of the Chairman and Members of the Governing Board.

6. (1) The Chairman and other members of the Board shall be people of high repute, matured, good administrative experience and relevant academic/professional qualification.
- (2) The Chairman of the Governing Board shall hold office for a single non-renewable term of five (5) years.
- (3) Other appointed members of the Board shall hold office for a period of four years single term except the Provost who shall hold office for a period of five years single term.
- (4) The Chairman and other members of the Board shall hold office on part-time basis.

Vacancy.

7. (1) The Office of a member of the Board shall become vacant if -
- (a) He ceases to hold the office of which he is representing;

- (b) He resigns his office by notice in writing addressed to the Governor;
 - (c) The period of his appointment has expired; or
 - (d) There is passed by the Board a resolution declaring:
 - (i) That he has become incapable, by reason of mental or bodily infirmity, of discharging his duties; or
 - (ii) That he has become unfit for membership of the Board by reason that he has an interest in a contract entered into by the Board and has not disclosed that fact; or
 - (iii) That he has been absent for three consecutive meetings of the Board without express permission of the Board;
 - (iv) That he has been convicted of any criminal offence;
 - (v) That he has been declared bankrupt;
 - (vi) That he is otherwise guilty of any misconduct or unable or unfit to discharge the functions of a member.
- (2) Soon after the office of the member of the Board has become vacant, the Governor in his opinion shall appoint a fit and proper person to fill the vacancy in the Board.
- (3) Provided always that nothing in this Law shall prevent the Governor from removing any member or members of the Board from office.

Meetings of the Board.

8. (1) The Board shall meet once every quarter, and at any other time as required for the due performance of its functions under this Law.
- (2) Where not less than one third of members by notice in writing signed by them, stating the matters to be discussed, request the chairman to convene a meeting of the Board, the chairman shall, not later than 28 days from the receipt of the notice, convene the extra-ordinary meeting.
- (3) If the Chairman shall fail to convene the meeting as requested by the members as provided in sub-section (2) above within the prescribed time, the Secretary to the Board shall on receipt of a request from the said members summon a meeting within 28 days.
- (4) No act or proceeding of the Board shall be invalidated by reason of any vacancy among its members or because of any defect in appointment of a member.
- (5) Two-third of members shall form a quorum at any meeting of the Board.

- (6) The decision of the Board shall be determined by a majority of the members present and voting.
- (7) Where the Chairman, by reason of illness or absence from Nigeria, is unable to perform the functions of his office, the Governor on the advice of the Secretary to the State Government, may appoint any other person to perform the functions of that office temporarily.
- (8) If the Chairman is for any other reason absent from any scheduled meeting of the Board, the members present may elect one of the Members present to preside at that meeting.
- (9) The Board may co-opt person(s) who are not members for any of its meeting and such person(s) may take part in the deliberation of the board or render any advice on any matter as may be required but shall not be entitled to vote or be counted as part of the quorum of the meeting.

Powers of the Board.

9. The Board shall have power to -
- (a) create enabling environment for academic activities;
 - (b) regulate admission and examinations;
 - (c) employ, deploy, second and transfer both academic and non-academic staff;
 - (d) discipline both academic and non-academic Staff and students;
 - (e) control and manage application of fund of the Institute;
 - (f) serve as final appellate body in any decision taken by the Management against any students of the Institute based on the recommendation(s) of the Students' Disciplinary Committee; and
 - (g) enter into contractual obligation on behalf of the Institute.

Functions of the Governing Board.

10. (1) To formulate policies for the day to day running of the Institute;
- (2) To cause proper book of accounts to be kept for all sums of money received and expended by the Institute and of all the assets and liabilities of the Institute in such manner as shall give a true and fair view of the state of affairs of the Institute and explain its transactions from time to time;
- (3) To consider for approval or otherwise all committee reports and activities;
 - (4) To govern, manage and regulate the finances and accounts by approving annual budgets, investments, property, businesses and all other similar

affairs or legal retainership, and any other persons or agents, as the Board may deem expedient;

- (5) To enter into, vary, perform and cancel contract on behalf of the Institute;
- (6) To determine, in consultation with the Academic Board of the Institute all Institute fees;
- (7) To establish after considering the recommendation of Academic Committee in that behalf, Departments and Units and to prescribe their organization, constitution and functions and to modify or revise same;
- (8) To authorize the employment of academic and administrative staff in the Institute whenever the need arises and fix or regulate their salaries, and prescribe the conditions of service of same as applicable in similar Institution of higher learning;
- (9) To approve all appointments, promotions, postings and discipline of all academic and non-academic staff;
- (10) To provide for the welfare of all persons employed, deployed, seconded and transferred in the service of the Institute including the payment to them of money, pensions or other retirement benefits and to subscribe to benevolence, or other similar fund for the benefit of such persons as applicable in similar institution of higher learning;
- (11) To supervise and control the residence and discipline of students; and to make arrangements for their health and general welfare; and
- (12) To formulate guidelines for the operation of all the functions of the committees both academic and non-academic staff of the Institute.

Delegation of Power by the Board.

11. (1) The Board may, subject to any conditions it may deem fit delegate any or all the powers conferred on it by this Law (including power to appoint and exercise disciplinary control) to its Committees or Provost.
- (2) Nothing in this Section shall prevent the Board from exercising any of the powers so delegated.

Standing Orders.

12. (1) Subject to the provisions of this Law, the Board may regulate its own procedure by Standing Orders.

- (2) Without prejudice to the generality of the foregoing, the Board Standing Orders shall be in respect of the following matters -
- (a) The proper conduct of business and meetings of the Board;
 - (b) The method of entering into and execution of contracts;
 - (c) The keeping and custody of minutes of proceedings at meetings;
 - (d) The procedure for transaction of business by any Committee of the Board.

Composition of Committees.

13. (1) The Board shall have power to constitute committees for the purpose of making recommendations to the Board in respect of any matter.
- (2) The following standing committees shall be constituted:
- (a) Academic Board Committee
 - (b) Finance and General Purposes Committee
 - (c) Appointment and Promotion Committee (for Academic staff only).
 - (d) Non-Teaching Management Staff Committee (for Non-Teaching Senior staff only across board)
 - (e) Junior Staff Management Committee (for all Junior staff in the Institute)
 - (f) Student's Disciplinary Committee
 - (g) Academic Staff Disciplinary Committee.
 - (h) Non-Teaching Senior Staff Disciplinary Committee.

Membership of the Standing Committees.

14. (1) The Academic Board Committee shall consist of the following members -
- (a) The Provost as the Chairman;
 - (b) The Deputy Provost;
 - (c) Heads of Departments; and
 - (d) The Registrar who shall also serve as Secretary.
- (2) The Finance and General Purposes Committee shall consist of the following members -
- (a) Chairman Governing Board as Chairman;
 - (b) The Provost;
 - (c) The Institute Bursar;
 - (d) Two Academic Board Member;
 - (e) The Registrar who shall serve as the Secretary;
 - (f) Two other members of the Governing Board; and
 - (g) The Head of the Audit.

- (3) The Appointment and Promotion Committee shall consist of the following members -
- (a) Provost as Chairman;
 - (b) Deputy Provost;
 - (h) Two other Deputy Provost;
 - (c) members of the Governing Board;
 - (d) Three members of the Academic Board;
 - (e) Director of Academic Programmes;
 - (f) All Heads of Academic departments; and
 - (g) The Registrar who shall serve as the Secretary.
- (4) The Non-Teaching Staff Management Committee shall consist of the following members -
- (a) Provost as Chairman;
 - (b) Deputy Provost;
 - (c) Two members of the Academic Board;
 - (d) All Heads of Administrative and Technical Departments; and
 - (e) The Registrar who shall serve as the Secretary.
- (5) The Junior Staff Management Committee shall consist of the following members -
- (a) Registrar as Chairman;
 - (b) Two members of the Academic Board;
 - (c) Two members of the Governing Board;
 - (d) All Heads of Administrative and Technical Departments; and
 - (e) The Head of Establishment Department who shall serve as the Secretary.
- (6) The Student Disciplinary Committee shall consist of the following members -
- (a) Deputy Provost as Chairman;
 - (b) The Registrar;
 - (c) Academic Head Student Affairs Division;
 - (d) Two Academic Board Members;
 - (e) Senior Administrative Officer (Student Affairs Division) as Secretary;
 - (f) Chief Security Officer;
 - (g) The Institute Legal Officer; and

(h) The President of the Student Union or Students' Union Representative.

(7) The Academic Staff Disciplinary Committee shall consist of the following members -

- (a) A Governing Board Member as Chairman;
- (b) Another Governing Board Member as Committee member;
- (c) Provost;
- (d) Two Academic Board Members;
- (e) One representative of the academic union affected;
- (f) The Institute Legal Officer; and
- (g) The Registrar as Secretary.

(8) The Non-Teaching Senior Staff Disciplinary Committee shall consist of the following members -

- (a) A Governing Board Member as Chairman;
- (b) Another Governing Board Member as Committee member;
- (c) Provost;
- (d) Two Academic Board Members;
- (e) One representative of the affected staff union;
- (f) The Registrar;
- (g) The Institute Legal Officer; and
- (h) The Head of Establishment who shall serve as the Secretary.

Functions of the Standing Committees.

15. (1) The functions of the Academic Committee shall be as follows;
- (a) To collect and analyze all examination results;
 - (b) To plan the Institute's calendar as and when due;
 - (c) To design, moderate or modify the curriculum of every course or discipline or department established in the Institute;
 - (d) To publish all examination results;
 - (e) To perform any other duty as may be assigned by the Board;
 - (f) To consider for approval the recommendation of the academic committees, all examination results, awards of Diplomas, Certificates, Fellowships and Prizes;
 - (g) To call for report of academic committee on any matter relating to instruction or teaching or any other academic matter within the Institute;
 - (h) To register associations, clubs and students union operations within the Institute.

- (2) The functions of the Finance and General Purposes Committee shall be as follows:
- (a) To recommend all the contract proposals for approval of the Board;
 - (b) To treat petitions relating to contracts and supplies;
 - (c) To investigate all failed contracts and allegation of fraud preferred against any officer of the Institute provided such an officer, if he is a member of Finance and General Purposes Committee (F&GPC) shall vacate the membership seat, pending the end of the investigation;
 - (d) To perform any other duties as may be assigned to it from time to time.
- (3) The functions of the Disciplinary Committees shall be as follows:
- (a) To apply disciplinary measures to any erring staff;
 - (b) To look into the issue of gross misconducts and investigate dispute among members;
 - (c) To entertain all disputes between parties within the Institute and to settle same;
 - (d) To investigate all examination malpractices and recommend appropriate penalty for the Board's approval;
 - (e) To take charge of students' discipline;
 - (f) To perform any duty as may be directed by the Board.

Chairman of the Governing Board.

16. The Chairman of the Governing Board shall be the Head of the Institute and shall in relation to the Institute take precedence before all other members thereof and when he is present, he shall preside over all meetings of convocation and meetings of the Board.

Appointment and Tenure of the Provost.

17. (1) There shall be appointed for the Institute the Provost who shall be the Principal Academic and Chief Executive Officer of the Institute and who shall -

- (a) execute all expenditure of the Institute as may be determined by the Board;
- (b) in the absence of the Chairman of the Board, confer diplomas, certificates and other academic titles or awards of the Institute;
- (c) coordinate and supervise the activities of all the Heads of Departments, the Registrar, Bursar, principal officers and all other officers of the institute.

(2) The Provost shall -

- (a) be a holder of a Ph. D degree in the Social Sciences or Administration or Humanities or Law with ten (10) years experience and not below the rank of a Senior lecturer or its equivalent of institution of higher learning.
- (b) be appointed by the Governing Board subject to the approval of the Governor.
- (c) hold office for a single (non-renewable) term of five (5) years from the date of his appointment.

Appointment and Tenure of Deputy Provost.

- 18.** (1) There shall be appointed for the Institute a Deputy Provost who shall assist the Provost in the day to day running of the Institute's affairs and perform all other functions as may be directed.
- (2) The Deputy Provost shall be elected by the Academic Board from the two nominees of the Provost subject to the approval of the Governing Board.
- (3) The Deputy Provost shall hold office for a period of two years and shall be eligible for re-appointment for a second term of 2 years.

The Registrar.

- 19.** (1) There shall be the Registrar who shall be an Administrative Officer not below Grade Level 15 in the Local government service and shall be the Principal Administrative Officer of the institute who shall be directly responsible to the Provost.
- (2) The Registrar shall be at least a first degree holder in any of the Social Sciences, Humanities, Law and other related fields with at least ten (10) years work experience as administrative officer in the Local government.
- (3) The Registrar shall hold office for a single term of five years.
- (4) The Registrar shall carry out such administrative and other secretarial duties as assigned in the job specifications.

The Bursar.

- 20.** (1) There shall be a Bursar who shall be responsible to the Provost for the Administration of the Institute's finances.
- (2) The Bursar shall hold office for a single term of five years.

Librarian.

21. (1) There shall be a Librarian, who shall be responsible to the Provost, for the administration of the Institute's Library.
- (2) The Librarian shall hold office for a single term of five years.

Director of Works.

22. (1) There shall be a Director of Works for the Institute who shall be responsible to the Provost for the maintenance of the Institute's buildings and other physical facilities, minor works, maintenance of vehicles and the supervision of projects.
- (2) The Director shall hold office for a single term of five years.

Director of Health Services.

23. (1) There shall be a Director of Health Services for the Institute who shall be responsible to the Provost for the administration of the Institute's clinic and co-ordination of the Institute's health services.
- (2) The Director shall hold office for a single term of five years.

Heads of Departments.

24. (1) There shall be officers appointed from among the academic staff designated as Head of Department for every department who shall be responsible to the Provost.
- (2) The appointment shall be based on consultation, competence and academic qualifications among the lecturers of the Departments.
- (3) The Heads of Departments shall perform the following functions -
- (a) Supervising and coordinating all the academic activities of the department;
 - (b) Coordinating and supervising the staff in the performance of their duties
 - (c) Performing any other duty as may be assigned.
- (4) The appointment shall be for two (2) years renewable once.

Legal Services Department.

25. (1) There shall be established Legal Services Department for the Institute
- (2) There shall be Head of Legal Services who shall be a qualified Lawyer with at least ten years post call experience.
- (3) The department shall provide legal advice to the institute on all legal matters and other matters incidental thereto

Staff of the Institute.

26. (1) The Institute shall appoint its staff.

(2) The Institute shall appoint eighty percent (80%) of its staff from the Local Government Service Commission while twenty percent (20%) may be appointed from applicants outside the Local Government Service Commission on competitive process.

Matriculation.

27. There shall be matriculation upon admission and registration of qualified students for their course of study.

Convocation.

28. There shall be convocation of the Institute which shall be an assembly of the Institute convened for the purpose of conferring Diplomas, Certificate or Awards of other academic titles and distinctions of the Institute.

Establishment and Composition of the Institute's Academic Board.

29. (1) There is hereby established for the Institute a Board to be known as the Academic Board.
- (2) The Academic Board shall consist of the following members -
- (a) The Provost;
 - (b) The Deputy Provost;
 - (c) All Heads of Academic Departments;
 - (d) All Chief Lecturers.

Functions of the Academic Board.

30. The Board, subject to the provisions of this Law shall -
- (a) advise the Governing Council on the formulation and establishment of academic policies and to advise the council on the provision of facilities to carry out such policies;
 - (b) direct and regulate, after considering the views of the department concerned, the instruction, teaching and courses of study within the Institute.
 - (c) regulate all examinations, after considering the recommendations of the department concerned and recommend the appointment of Institute examiners;
 - (d) regulate the admission of persons to courses of study in the Institute and their continuance or discontinuance in such courses and the conditions qualifying for matriculation and for admission to the various titles, distinctions and other awards offered by the Institute;

- (e) award certificates, diplomas, and other academic titles and distinctions to persons who shall have pursued in the Institute such courses of study as may be approved by the Board and shall have passed such examinations of the Institute that were required having been moderated by the moderating University.

Requirements for Admission.

31. The requirements for admission shall be prescribed and approved by the Academic Board of the Institute.

Departments of Studies.

32. The following departments shall form various departments of studies in the Institute -
- (a) Department of Local Government Studies;
 - (b) Department of Community Development and Social Work;
 - (c) Department of Vocational Studies;
 - (d) Department of Information and Communication Technology
 - (e) Other relevant courses/training programmes.

General Fund of the Institute.

33. There shall be a general fund of the Institute which shall consist of the followings:
- (a) Allocation from the Local Government Joint Account Committee/contributions from the Local Governments.
 - (b) Fees and levies
 - (c) Gifts, legacies, endowments and donations
 - (d) Income derived from investments
 - (e) All other incomes belonging to the Institute from other sources.

Bank Accounts.

34. The Board shall arrange that monies received on account of the Institute shall be paid into such Banks Accounts as the Provost may determine and approve by the Governing Board.

Regulation of Fund.

35. (1) The Provost shall have the power of approval of funds for the day-to-day running of the Institute's affairs as in the annual budget or other financial regulations and policies or resolutions of the Governing Board.

- (2) It shall be the duty of the Bursar to release every approved fund for the implementation of the specified purpose.

Signatories to the Institute's Bank Account.

36. The Signatories to the Institute Bank Account shall be -
- (a) the Provost and
 - (b) the Bursar.

Common Seal.

37. (1) The Institute shall have a common seal.
(2) The Common Seal of the Institute shall be kept in the custody of the Registrar and shall not be used except by the resolution of the Governing Board.

Remuneration.

38. The Chairman and other members of the Governing Board shall be paid sitting allowance from the general fund in accordance with the scale approved in that behalf by the Governor.

Assets and Liabilities.

39. As from the commencement of this Law, the assets and liabilities of the Local Government Staff Training School, Ilawe-Ekiti, shall be taken over by the Institute.

Congregation of the Institute.

40. (1) There shall be Congregation of the Institute.
(2) The Congregation shall consist of -
- (a) The Provost;
 - (b) The Deputy Provost;
 - (c) All full-time academic staff within the Institute and
 - (d) Non-academic staff members who hold a degree of any Government approved institution of higher learning.

Power to make Regulations.

41. (1) The Board may make regulations to provide for anything required to be prescribed under this Law and generally for carrying out the principles and objectives of the Law.

(2) Any instrument issued under subsection (1) of this Section shall be under the signature of the Chairman of the Board or any other officer of the Institute as may be designated by him.

Interpretations.

42. In this Law, unless the context otherwise requires:-

“**Academic Staff**” means the line staff employed by the Institute for teaching and research purposes.

“**ALGON**” means the serving Chairman of Local Government in Ekiti State under the auspices of Association of Local Government of Nigeria, Ekiti State.

“**Association**” means professional association and other associations formed and approved by the Institute for the enhancement of teaching, learning, research and upliftment of humanity whose membership shall be opened to members of the Institute community and whose activities shall be in line with the Institute regulations and conducted in the open and which any deserving and desiring member of the Institute shall have equal opportunity to join.

“**Bursar**” means a person holding a degree in Accounting from a recognized University and must have passed the final stage of the Institute of Chartered Accountants of Nigeria Examination (I.C.A.N) or of the Association of National Accountants of Nigeria (ANAN) or Association of Chartered Certified Accountants (ACCA) or its equivalent and qualified as a Chartered Accountant and he must have been so qualified for at least a period of ten years and appointed by the Institute from among the serving officers to occupy the office of the Bursar.

“**Chairman**” means the Chairman of the Governing Board.

“**Club**” means social vocational, Sport, academic and religious club whose membership is opened to any deserving and desiring member of the Institute’s community and whose membership and activities shall be in line with the Institute’s regulations.

“**Board**” means Governing Board of the Institute

“**Department**” means a division of the Institute saddled with the responsibility of performing a group of related jobs.

“**Director of Health Services**” means a qualified medical officer/practitioner who is registered with Nigeria Medical and Dental Board who has been so qualified for at least a period of ten years and appointed by the Institute to occupy the office of the Director of Health Services.

“**Director of Works**” means a person having at least a degree in Engineering, Quantity Surveying, Building Technology, Architecture and registered with the Council for the Regulation of Engineering in Nigeria (COREN), the Nigeria Institute of Quantity Surveyors (NIQS), Council of registered Builders of Nigeria (CORBON) or the Nigerian Institute of Architect (NIA) and having at

least 10 years cognate experience appointed by the Institute to occupy the office of the Director of Works.

Examination” means written, oral and other assessment methods designed by the academic committee and approved by the Academic Board.

“Examination Board Malpractice” includes the encouragement of student to cheat in an examination, facilitation of leakage of examination questions and failure of staff or students to report to the Institute authority any examination cheat which may come to his notice.

“Fraud” includes misappropriation of Institute fund.

“Fund” means monies belonging to the Institute.

“Junior Staff” means staff of the institute from GL 01 – 06.

“Governor” means the Governor of Ekiti State.

“Governing Board” means the highest authority or body of the Institute whose Chairman shall be the Chairman of the Ekiti State Local Government Service Commission appointed by the State Governor.

“Head of Department” means a person appointed by the Board on the advice of the Academic Committee and occupies the office of the Head of the Department of a particular department of the Institute.

“Institute” means Ekiti State Institute of Local Government Studies.

“Librarian” means a person holding a degree in Library Science or any other field with post-graduate diploma in Library Studies from a recognized higher Institution with at least ten years cognate experience appointed by the Institute to occupy the office of the Librarian.

“Local Government Chairman” means a political head of a Local Government Council as defined by the 1999 Constitution of the Federal Republic of Nigeria (as amended)

“Matriculation” means the affirmation of college oaths by qualified newly admitted students upon admission.

“Non-academic staff” means all other staff other than academic staff employed by the Institute.

“NULGE” means Nigerian Union of Local Government Employees, Ekiti State Chapter

“Publish” means to make result available to the candidates who sat for a particular examination either in a hard copy or soft copy form and to the generality of the public and/or making research work, journals, academic papers, and books available to students and general public either in soft or hard form.

“Registrar” means the person who possesses the requisite qualifications and appointed by the Governing Board to occupy the office of the Registrar of the Institute.

“**Student Union**” means the body of the entire students of the Institute whose officers shall be elected by the students and/or when election is not practicable be selected by the Academic Board subject to the approval of the Council.

“**Year**” means a calendar year.

Citation.

43. This Law may be cited as Ekiti State Institute of Local Government Studies Law, 2020.

EKITI STATE INSTITUTE OF LOCAL GOVERNMENT STUDIES LAW, 2020.